

LIQUORPOND SURGERY PATIENT PARTICIPATION GROUP MEETING

Thursday 7 December 2017

Present:	GA	PPG Members
	PD	Deputy Chairman
	DH	
	IM	
	AP	Chairman
	PV	
	MN	GP
	IMF	GP
	RB	Nursing Staff
	SH	Practice Manager
	AJ	Deputy Practice Manager
	KF	IT Lead

Apologies:

RC	
SL	
JN	
LN	
HM	GP
KM	Reception Supervisor
JJ	Secretary

AGENDA

Minutes of last meeting: The minutes were agreed as a true record and were accepted. RC did attend.

Matters arising:

Numbering of Nurses Rooms:

To go ahead in the New Year. All consulting rooms will be numbered, 1-17.

Calling Patients:

Not clear on phone. New software in place (JAYEX).

PPG recruitment with Age Concern:

PPG to work with Age Concern.

New GPs:

Add to website.

BmiC Address Report:

Boston more in common. A group of 40 people from Brixton visited Boston.

Report from Patient Council Meeting:

- Local PPG Chairs meeting: Boston town only. With or without Practice Managers. Good idea or not. Trial
- AliveCor: 1 available in surgery, 3 more to be delivered.
- Extended Access:
- Neurological passports: handed to SH.
- NAPP: Practice made decision not to sign up to NAPP.

Assistance with Survey:

PPG to help design questionnaire but majority of questions are compulsory. Would PPG help distribute these in the waiting room? GA happy to help with the design. AP, PD & IM happy to help with distribution. Survey in different languages.

Restriction of Painkillers:

The practice is trying to restrict issuing medication that can be bought over the counter.

Fee for DNA:**Election of Vice Chair:**

Defer to next meeting.

Outgoing Chairs remarks:

Apologised for not achieving.

Any Other Business:

- Extended access: PD has sent a document to KF.
- IM felt that the PPG should be centred more on the practice and not on other meetings. He found this very frustrating. We should encourage younger members.
- Yellow paint on step will help partially sighted patients.
- Dates for 2018 PPG Meetings.
 - Thursday 1 March 2018.
 - Thursday 7 June 2018.
 - Thursday 6 September 2018.
 - Thursday 6 December 2018.